



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

Dear TA Provider,

Thank you for registering to attend one of the *HOME* trainings being sponsored by the Office of Affordable Housing Programs (OAHP), U.S. Department of Housing and Urban Development (HUD). As you may be aware, there is a high demand for these trainings and limited space. All courses are open to Technical Assistance (TA) Providers on a space available basis. The *HOME Certified Specialist – Regulations* training is limited to space available for up to five (5) TA Providers per class. Regardless of the class you wish you attend, you are required to obtain written approval from the TA Provider for which you directly work (or you are working under a current subcontractor agreement) and the local HUD Field Office or HUD headquarters staff person with whom you work.

Please use this form and have it signed by the both agencies and return to the CPD Training Institute via fax to 703-821-3247 or via e-mail to cpdtrainings@circlesolutions.com. If you are sending via email, please have the subject of your email contain "TA Provider" and the "city" in which the training is to be held, for example: TA Provider – San Francisco.

Thank you for your cooperation. We look forward to your participation at the training!

Participant Name: _____

Organization: _____

Email: _____

TA Provider Approval

Name: _____

Title: _____

TA Provider/Organization: _____

Email: _____

Signature: _____

HUD Office Approval

Name: _____

Title: _____

HUD HQ/Field Office: _____

Email: _____

Signature: _____